



Thank you for serving as a Volunteer/Intern/Preceptee with Lucas County Children Services (LCCS). We appreciate your involvement with us and hope that it is a meaningful experience for you. We have a significant responsibility to those we serve to maintain their information in the strictest confidence not only under the laws of the State of Ohio (ORC 5153.17 and 2151.421), but ethically as well. We take this responsibility and mandate seriously and hold confidentiality and ethical conduct as two of our most sacred duties. As such, we ask you to read and sign the following pledge.

### **Confidentiality and Ethics Pledge**

As an Intern/ Preceptee/ Volunteer, I agree to maintain confidentiality of what and who I see and information I may read or hear in my duties with LCCS. I agree to comply with state laws, rules and mandates and the agency's ethical standards. I understand that disclosing confidential information of a child welfare agency in Ohio is a potential criminal offense and that knowingly violating the confidentiality of any client or reporting source may result in criminal charges.

I also understand that any information I obtain which indicates a child may be suffering from abuse or neglect shall be immediately reported to the hotline at 419-213-2273 (ORC 2151.421 - Mandated Reporting Law). In addition, if I note any staff member or other volunteer, intern or preceptee of the agency engaging in conduct which creates actual or potential harm to an adult or child involved with LCCS I will immediately report this conduct to the Manager to which the Intern/Preceptee/Volunteer is assigned. However, if the conduct was by his or her assigned Manager, then the Intern/Preceptee/Volunteer shall report immediately to the Executive Director by calling 419-213-3255.

\_\_\_\_\_  
Intern, Preceptee or Volunteer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Agency Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name