

LCCS POLICY 970

Surgery Consent Approval - Seeking Second Opinions

Original Issue Date:	9/13/1984
Revision Dates:	6/19/1986, 9/11/1990, 7/28/1993, 2/1/1999, 8/11/06, 2/18/2021
Revision Number:	6
Current Effective Date:	2/18/2021
Obsolete/Combined Date:	
Reason for Obsoleting/Combining:	
See new Policy #:	

Scope:	LCCS Services Division workers of record, Supervisors, Managers, Substitute Caregivers, and the Executive Director or his/her designee.
Responsibility:	LCCS Services Division Managers, LCCS Medical Consultant
Purpose:	To verify the need for any recommended non-emergency surgery, medical/dental procedure or diagnostic test which requires general anesthetic.
Legal Cite:	O.R.C. §§ 5103.03, 5153.16, O.A.C. 5101:2-42-66, 5101:2-42-66.1, 5101:2-42-66.2.

POLICY STATEMENT

A second opinion from a medical or dental consultant will be obtained prior to the consent for surgery, dental procedure or any diagnostic test requiring general anesthetic for a child in the custody of LCCS.

PROCEDURE

When a medically related second opinion is required the following must occur:

The worker of record or substitute caregiver notifies the physician that a second opinion needs to be obtained prior to the procedure being performed.

The **worker of record or substitute caregiver** contacts the Health Services nurse and provides the nurse with the following information:

- name of child
- date of birth
- custody status
- type of surgery, dental procedure or diagnostic test
- information regarding need for surgery or procedure
- primary physician and specialist names, phone numbers & fax numbers
- date of surgery (if scheduled)
- hospital, clinic or office name & address
- name and number of current placement

The Worker of Record or substitute caregiver immediately forwards to the Health Services Department the surgery/procedure consent forms and/or admission forms from the medical provider and/or hospital.

The Health Services nurse obtains the consent and/or admission forms, when neither the worker of record nor the out of home caregiver has them.

The Health Services nurse contacts the LCCS Medical/Dental Consultant to request a second opinion and provides the consultant with the necessary information to render a decision.

LCCS Medical Consultant will advise the LCCS Nurse of one of the following decisions.

- Supports the procedure
- Requests to examine the child (him/her) self.
- Recommends the child be examined by another physician
- Request further documentation/ information

The Health Services nurse maintains a surgery/procedure consent log to track the consents through the approval process.

Prior to review by the Executive Director, the worker of record will obtain input from the biological parents regarding the procedure and provide this information to the LCCS Nurse.

The Health Services nurse forwards the consent and /or admission forms to the Executive Director (or his/her designee) for review and approval.

Executive Director signs the consent form and/or admission papers or requests additional information from the LCCS Nurse.

The Health Services nurse will:

- Send copies of the consent form and/or admission to the caregiver.
- Forward the consent forms and/or admission papers to the medical provider and/or hospital

- Notify the worker of record, other involved individuals and Substitute Caregiver when the process is completed.
- Document in SACWIS and file all information pertaining to the procedure into SACWIS
- Place copies in the file bin to be filed in the child's chart.

CASE PRACTICE GUIDES

RELATED POLICIES and FORMS

LCCS Policy 100 Delegation of Executive Authority